

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 4

Agenda for Meeting on April 5, 2023

Notice is hereby given that a meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 will be held on **Wednesday April 5, 2023, at 5:00 PM** at **Station 4, 215 Rebecca Creek Rd., Canyon Lake, Texas 78133** for the following purposes:

Call meeting to order.

1. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items either on or not on the current agenda, but collectively no more than thirty minutes per item. In reliance upon the guidance provided by the Office of the Attorney General of Texas Open Meetings Handbook, any issues raised in public comment may be responded to by member of the Board of Commissioners with only (1) state of specific factual information, (2) recitation of existing District policy or (3) a brief deliberation by the Board in order to determine if an item should be placed on a subsequent agenda.
2. To elect District Treasurer and any other officer positions that may be vacated by the election of the Treasurer.
3. To review and approve the Minutes of prior meeting, February 15, 2023.
4. To review and take action on payment of District's bills and invoices.
 - a. Capital One Public Funding - \$220,006.07, annual note payment
 - b. Additional principal payment to Capital One Public Funding - \$250,000
 - c. Comal County Tax Assessor - \$307.22
 - d. Coveler & Peeler - \$180.00 March invoice
 - e. Heat Safety - \$128,672.80, purchase of 15 air paks, cylinders, valves and accessories.
 - f. BSBES - \$16,934.57, reimbursement of Station 1 kitchen remodel expenses paid by BSBES to Sherwin Williams Paint, Home Depot, Mission Metal Fab, Garage Force and Ferguson, less HEB grant amount received.
 - g. Additional bills and invoices received
5. To review and take action on monthly ESD4 financial report.

6. To receive and discuss the monthly report from BSBES Chief regarding emergency operations, response times, call volume, training, management activities and personnel.
7. To review and consider BSBES financial activities and other related items.
8. To review, consider and take action on any items related to Stations 1, 4 and 6.
9. To review, consider, and take action on items related to the Capital Acquisition Committee Report including the purchase or repair of apparatus and proposed capital items.
10. To review, consider, and take action on items related to the budget, bank accounts and TexPool accounts.
 - a. Ratify \$700,000 transfer from Frost Bank to TexPool in March, in lieu of \$1,000,000 transfer approved on February 15, 2023.
 - b. Approve transfer of \$100,000 from Frost Bank to Texas Regional for operating activities.
11. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.
12. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
13. To review and take action on items from Closed Session, including action on legal and real estate matters.
14. To review and discuss agenda, time, and date for next meeting.
15. Adjournment.



Deena Clausen
President
Comal County Emergency Services District No. 4

Comal County Emergency Services District No. 4 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be

provided upon request. Please call 830-228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Closed Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.